

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**PLEASE TAKE NOTICE**, the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Tuesday, April 19, 2022 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. The meeting will also be available for access and participation via Zoom by going to Zoom.us and entering the meeting ID of 878 7915 9750 and followed by the passcode 276477 at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. Formal action will be taken. The agendas will be placed on the Authority website, [nbcua.com](http://nbcua.com), at least 48 hours prior to the meeting.

Alison Gordon, Secretary  
Northwest Bergen County  
Utilities Authority

April 14, 2022

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **AGENDA REGULAR MEETING April 19, 2022**

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes – Regular Meeting – March 15, 2022  
Special Meeting – March 15, 2022  
Regular Meeting – January 11, 2022
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated April 19, 2022
8. Report of Committees:
  - a. Finance Committee
  - b. Personnel Committee
  - c. Insurance Committee
  - d. Operating Committee
  - e. Strategic Plan Subcommittee
  - f. Buildings and Grounds Committee
  - g. Safety and Security Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

April 14, 2022

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **RESOLUTIONS**

**April 19, 2022**

## **CONSENT AGENDA**

- 42-2022 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 43-2022 Certification of Audit for Year Ending December 31, 2021
- 44-2022 Accept Audit, Year Ending December 31, 2021
- 45-2022 2021 Audit Corrective Action Plan Certification
- 46-2022 Regular Employment – Richard DeGhetto, Plant Operator
- 47-2022 Regular Employment – Jeffrey Capawana, Collection System Operator
- 48-2022 Appointment of Electrical Supervisor – Brian Frank
- 49-2022 Salary Action for Non-Collective Bargaining Unit Employees for 2022
- 50-2022 Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Salary Adjustments to Specific Employees for Additional Duties
- 51-2022 Award of Contract – Furnishing and Delivery of VX-456®
- 52-2022 Qualification of Individuals/Firms for Provision of Engineering Services – Evaluation of Treatment Plant Aeration System
- 54-2022 Resolution Authorizing the Purchase of Laboratory Furniture for the Interior Alterations Project of the Service Building at the Northwest Bergen County Utilities Authority Facility
- 55-2022 Resolution of the Northwest Bergen County Utilities Authority Engaging S&P Global Ratings to Issue its Bond Rating in Connection with the Authority Issuance, Sale and Delivery of Utility System Subordinated Revenue Bonds, Series 2022 to the New Jersey Infrastructure Bank and the State of New Jersey, Respectively, and Authorizing Officers of the Authority to Take All Other Action Necessary, Advisable or Incidental Thereto

## **MOTIONS**

- 22-01 Motion for attendance to the National Association of Clean Water Agencies - The National Water Policy Fly-In April 27, 2022 Washington, DC

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 42-2022**

**Date: April 19, 2022**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of March 2022 and Health Benefits and Dental Benefits transfers for April 2022; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED,**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated April 19, 2022 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$214,289.70

ACCOUNT: Tax Deposit Account  
Total: \$93,320.76

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$119,694.99

ACCOUNT: Health Benefits Contribution Employee  
Total: \$4,536.81

ACCOUNT: Dental Benefits  
Total Transfer: \$4,074.49

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 42-2022**

**Date: April 19, 2022**

---

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$31,981.92

ACCOUNT: Operating Account

Total: \$834,945.47

ACCOUNT: General Improvement Account

Total: \$454,739.11

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SECRETARY

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CHAIRMAN

**RECORDED VOTE:**

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 43-2022**

**Date: April 19, 2022**

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**CERTIFICATION OF AUDIT, YEAR ENDING DECEMBER 31, 2021**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2021 has been completed and filed with the Governing Body and the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Northwest Bergen County Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 43-2022**

**Date: April 19, 2022**

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**CERTIFICATION OF AUDIT, YEAR ENDING DECEMBER 31, 2021**

fiscal year ended December 31, 2021, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 19, 2022.

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SECRETARY

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CHAIRMAN

**RECORDED VOTE:**

	Bonagura	Jordan	Kelaheer	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Northwest Bergen County Utilities Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Northwest Bergen County Utilities Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2021 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

(Print)

(Signature)

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Sworn to and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Notary Public of New Jersey



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 44-2022**

**Date: April 19, 2022**

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**ACCEPT AUDIT**

**WHEREAS**, Wielkotz & Company, LLC, has prepared and submitted the Annual Audit Report of the Northwest Bergen County Utilities Authority for the year ending December 31, 2021; and

**WHEREAS**, the Commissioners of the Northwest Bergen County Utilities Authority have reviewed the Audit Report and have found it to be in order; and

**WHEREAS**, the Commissioners find that it is in the best interest of the Northwest Bergen County Utilities Authority to accept the Audit Report as submitted.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Audit Report for the year ending December 31, 2021 prepared by Wielkotz & Company, LLC be and the same hereby is accepted as submitted and that the Secretary of the Authority be and she hereby is authorized to distribute same on behalf of the Authority.
2. The Secretary of the Authority is hereby directed to publish the synopsis and recommendations of this audit, as prepared by Wielkotz & Company, LLC, within thirty (30) days from receipt as required by law.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Commissioners of the Authority on **April 19, 2022**.

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SECRETARY

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CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 45-2022**

**Date: April 19, 2022**

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**2021 AUDIT CORRECTIVE ACTION PLAN CERTIFICATION**

**WHEREAS**, by Resolution 43-2022 the Commissioners of the Northwest Bergen County Utilities Authority have certified that they have received the 2021 annual audit and have personally reviewed the audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments," "Recommendations," and "Schedule of Findings and Questioned Costs," in accordance with N.J.S.A 40A:5A-17; and

**WHEREAS**, the Audit includes Comments and Recommendations requiring action by the Authority; and

**WHEREAS**, N.J.A.C 5:31-7.6(i) requires "a corrective action plan, in the form of a resolution, to be adopted by the members of the governing body with respect to Comments and Recommendations made in the audit, shall be filed forthwith with the Division within 45 days of receipt of the annual audit"; and

**WHEREAS**, a corrective action plan addressing these Comments and Recommendations has been prepared by the Executive Director of the Authority; and

**WHEREAS**, the Commissioners of the Authority have reviewed this 2021 Correction Action Plan (attached hereto).

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Northwest Bergen County Utilities Authority the following:

1. The Commissioners hereby approve and adopt the 2021 Audit Corrective Action Plan.
2. The Secretary of the Authority is hereby directed to promptly submit to the Director of the Division of Local Government Services this Correction Action Plan, accompanied by a certified true copy of this resolution.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 45-2022**

**Date: April 19, 2022**

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**2021 AUDIT CORRECTIVE ACTION PLAN CERTIFICATION**

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

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CHAIRMAN

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SECRETARY

Roll Call:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**CORRECTIVE ACTION**

Name of Authority: Northwest Bergen County Utilities Authority

County: Bergen

Audit Year Ending: December 31, 2021

Contact Person: James Rotundo, Executive Director

Telephone Number: (201) 857-4574

**Finding 2021-01**

Description: The Authority has not updated the net other post-employment benefit obligation, net pension obligation, pension-related deferred outflow, accounts payable-pension or pension-related deferred inflow accounts to a measurement date acceptable under current accounting standards.

Corrective Action: The Authority relies on actuarial valuations that are provided by the State of New Jersey to update these accounts. At the time of the audit report release date, these valuations were not yet available. The Authority plans to update all future financial statements to comply with GASB No. 68 and 75 once these valuations are complete and have been made public by the State of New Jersey.

Implementation: Immediately.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 46-2022**

**Date: April 19, 2022**

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**REGULAR EMPLOYMENT – RICHARD DEGGETTO – PLANT OPERATOR**

**WHEREAS**, by Resolution No. 69-2021 dated September 21, 2021, Richard DeGhetto was hired by the Northwest Bergen County Utilities Authority to the position of Plant Operator subject to one hundred eighty (180) day probationary period; and

**WHEREAS**, Richard DeGhetto successfully completed his probationary period on March 20, 2022; and

**WHEREAS**, it has been recommended Richard DeGhetto be retained as a regular employee in the position of Plant Operator.

**NOW, THEREFORE, BE IT**

**RESOLVED**, by the Northwest Bergen County Utilities Authority’s Board of Commissioners that Richard DeGhetto be retained as a regular employee in the position of Plant Operator effective March 21, 2022.

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**CHAIRMAN**

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**SECRETARY**

**RECORDED VOTE:**

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 47-2022**

**Date: April 19, 2022**

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**REGULAR EMPLOYMENT – JEFFREY CAPAWANA – COLLECTION SYSTEM OPERATOR**

**WHEREAS**, by Resolution No. 83-2021 dated October 19, 2021, Jeffrey Capawana was transferred by the Northwest Bergen County Utilities Authority to the position of Collection System Operator subject to one hundred eighty (180) day probationary period; and

**WHEREAS**, Jeffrey Capawana successfully completed his probationary period on April 3, 2022; and

**WHEREAS**, it has been recommended Jeffrey Capawana be retained as a regular employee in the position of Collection System Operator.

**NOW, THEREFORE, BE IT**

**RESOLVED**, by the Northwest Bergen County Utilities Authority’s Board of Commissioners that Jeffrey Capawana be retained as a regular employee in the position of Collection System Operator effective April 4, 2022.

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CHAIRMAN

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SECRETARY

**RECORDED VOTE:**

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 48-2022**

**Date: April 19, 2022**

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**PROMOTION OF BRIAN FRANK TO ELECTRICAL SUPERVISOR**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) has determined that there presently exists a need for an Electrical Supervisor; and

**WHEREAS**, N.J.S.A. 40:14B-1 provides, *inter alia*, that the Authority may “appoint and employ, such other agents and employees as it may require and determine their duties and compensation”; and

**WHEREAS**, the position of Electrical Supervisor will be vacant since on or about April 30, 2022 due to the retirement of Alexander Lerch; and

**WHEREAS**, funds are allocated in the annual budget for the salary of the Electrical Supervisor position; and

**WHEREAS**, the position of Electrical Supervisor shall report to the Superintendent of the Authority; and

**WHEREAS**, Mr. Brian Frank has served in the position of Assistant Electrical Supervisor since February 14, 2022; and

**WHEREAS**, the Authority has determined that Mr. Frank is competent, qualified and experienced to perform the job of Electrical Supervisor; and

**WHEREAS**, the Authority has determined on the basis of the foregoing to promote Mr. Frank to the position of Electrical Supervisor effective May 2, 2022 at an annual salary of one hundred and one thousand dollars (\$101,000) subject to a 180 day probationary period; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. Mr. Brian Frank shall be and is hereby promoted by the Authority to the position of Electrical Supervisor effective May 2, 2022 as an employee at will and will be compensated at an annual salary of one hundred and one thousand dollars (\$101,000) subject to 180 day probationary period.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 48-2022**

**Date: April 19, 2022**

---

**PROMOTION OF BRIAN FRANK TO ELECTRICAL SUPERVISOR**

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

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**SECRETARY**

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**CHAIRMAN**

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 49-2022**

**Date: April 19, 2022**

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**SALARY ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING UNIT  
EMPLOYEES FOR 2022**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A.40:14B-1 et seq., and

**WHEREAS**, pursuant to N.J.S.A.40:14B-18, the Authority may appoint and employ managerial personnel, professional employees, secretaries and other personnel as it may determine are necessary for its efficient operations and may determine their duties and compensation; and

**WHEREAS**, the Executive Director submitted to the Personnel Committee salary recommendations for the non-collective bargaining unit employees; and

**WHEREAS**, the Personnel Committee has recommended that a salary increase be granted for 2022 to the non-collective bargaining unit employees, which salary and resulting salary levels are set forth in the 2022 Salary Schedule attached hereto as Exhibit A; and

**WHEREAS**, the Personnel Committee has further recommended that the aforesaid salary increases for the non-collective bargaining unit employees be retro-active to January 1, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The salary increases set forth in Exhibit A attached hereto be and hereby are granted for the year 2022 to the non-collective bargaining unit employees
2. The said salary increases be retro-active to January 1, 2022.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 49-2022**

**Date: April 19, 2022**

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**SALARY ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING UNIT  
EMPLOYEES FOR 2022**

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

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SECRETARY

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CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelaher	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

Northwest Bergen County Utilities Authority  
**2022 Budget Salaries**

Employee Name	Job Title	12/31/2021 Salary, \$	Proposed Increase, \$	2022 Budget Salary, \$
Agugliaro, Andrew	IT Technical Advisor/Incinerator Supervisor	\$91,978	\$15,000	\$ 106,978
Brewer, Samuel	Technical Advisor	\$86,176	\$2,154	\$ 88,330
Fabbricatore, Nick	Operations Supervisor	\$96,445	\$15,000	\$ 111,445
Eletto, William	Maintenance Supervisor	\$100,548	\$0	\$ 100,548
Genetelli, Robert	Superintendent	\$157,722	\$5,520	\$ 163,242
Kacmar, Russell	Laboratory Supervisor	\$103,195	\$2,580	\$ 105,775
Lerch, Alex	Electrical Supervisor	\$97,120	\$0	\$ 97,120
	Collections Supervisor	\$89,981		\$ 90,000
Carroll, John	Administrator of Security Operations	\$66,625	\$2,332	\$ 68,957
DeRienzo, John	Municipal Liaison	\$82,118	\$0	\$ 82,118
Gordon, Alison	Administrative Assistant	\$93,063	\$3,257	\$ 96,320
Hurwitz, Howard	Engineer	\$92,820	\$0	\$ 92,820
Sullivan, Maureen	Secretary	\$53,000	\$1,855	\$ 54,855
LiGregni, Noel	Secretary	\$57,678	\$2,019	\$ 59,697
Oratio, Melissa	Bookkeeper	\$64,170	\$2,567	\$ 66,737
Rotundo, James	Executive Director	\$160,000	\$5,000	\$ 165,000
Danubio, John	Assistant Executive Director	\$98,000	\$7,000	\$ 105,000
	<b>TOTAL</b>	<b>\$ 1,590,639</b>	<b>\$ 64,303</b>	<b>\$ 1,654,942</b>

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 50-2022**

**Date: April 19, 2022**

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**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING SALARY ADJUSTMENTS TO SPECIFIC EMPLOYEES FOR ADDITIONAL DUTIES**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) is a public body corporate and politic of the State of New Jersey incorporated pursuant to N.J.S.A.40:14B-1 et seq., and

**WHEREAS**, pursuant to N.J.S.A.40:14B-18, the Authority may appoint and employ managerial personnel, professional employees, secretaries and other personnel as it may determine are necessary for its efficient operations and may determine their duties and compensation; and

**WHEREAS**, the Authority currently has two (2) vacant supervisory positions in the Maintenance and Collection System Departments; and

**WHEREAS**, Andrew Agugliaro is currently employed in the position of IT Technical Advisor/Incinerator Supervisor; and

**WHEREAS**, Mr. Agugliaro is competent and qualified to perform the duties of collection system supervisor for the Authority; and

**WHEREAS**, Mr. Nicholas Fabbriatore is currently employed in the position of Operations Supervisor; and

**WHEREAS**, Mr. Fabbriatore is competent and qualified to perform the duties of maintenance supervisor; and

**WHEREAS**, Mr. Agugliaro and Mr. Fabbriatore shall be compensated accordingly for performing these additional duties; and

**WHEREAS**, the Executive Director submitted to the Personnel Committee salary recommendations for these employees; and

**WHEREAS**, the Personnel Committee has recommended that a salary increase be granted for 2022 to Mr. Agugliaro and Mr. Fabbriatore; and

**WHEREAS**, the Personnel Committee has further recommended that the aforesaid salary increases be retro-active to January 1, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Authority’s Board of Commissioners, that:

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 50-2022**

**Date: April 19, 2022**

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**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING SALARY ADJUSTMENTS TO SPECIFIC EMPLOYEES FOR ADDITIONAL DUTIES**

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby authorized to increase the annual salary of Andrew Agugliaro in the amount of \$15,000, from \$91,978 to \$106,978, which is inclusive of his annual salary increase and for performing the duties of Collection System Supervisor effective January 1, 2022.
3. The Authority is hereby authorized to increase the annual salary of Nicholas Fabbriatore in the amount of \$15,000, from 96,445 to \$111,445, which is inclusive of his annual salary increase and for performing the duties of Maintenance Supervisor effective January 1, 2022.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

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SECRETARY

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CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**NO. 51-2022**

**Date: April 19, 2022**

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**AWARD OF CONTRACT – VX-456®**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) operates a wastewater treatment facility, located at 30 Wyckoff Avenue in the Borough of Waldwick, County of Bergen, State of New Jersey; and

**WHEREAS**, the Authority advertised on March 14, 2022 for the furnishing and delivery of VX-456® for a period of two (2) years; and

**WHEREAS**, on March 30, 2022, the date specified for the public opening and reading of the bids for the VX-456® contract, one (1) bid was received; and

**WHEREAS**, Evoqua Water Technologies, LLC (“Evoqua”) contained in their bid a price of \$1.173 per pound for the delivery of approximately 2,500 gallons per shipment of VX-456®; and

**WHEREAS**, the Authority’s General Counsel has reviewed the bid of Evoqua and has found same to be in legal conformance with the advertised specifications and bid requirements, and the Local Contract Law, N.J.S.A.40A:11-1 et seq.; and

**WHEREAS**, the Authority’s technical advisor has reviewed the bid of Evoqua and has found same, in all technical aspects, to be in conformance with the advertised specifications and bid requirements, and as such has recommended that the Authority accept said bid submitted by Evoqua; and

**WHEREAS**, it has been certified by the Authority’s Certifying Financial Officer that there are funds available for the award of this contract to Evoqua; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The bid of Evoqua for the furnishing and delivery of VX-456® in the amount of \$1.173 per pound, regardless of the amount of VX-456® ultimately demanded by and delivered to the Authority, for a period of two (2) years commencing April 19, 2022 be and is hereby accepted.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**NO. 51-2022**

**Date: April 19, 2022**

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**AWARD OF CONTRACT – VX-456®**

- 2. In all respects relating to the performance of the VX-456® Contract hereby awarded, Evoqua is hereby directed to comply with the requirements of P.L. 1975, Chapter 127, and all other applicable statutes and regulations dealing with anti-discrimination and/or equal opportunity in public contracts.
- 3. The Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute on behalf of the Authority any such contract with Evoqua.
- 4. Notice of the contract award shall be advertised in accordance with applicable law.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

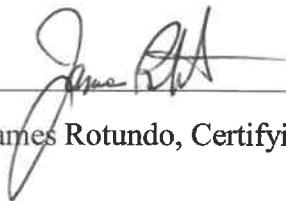
**CONTRACT:** Furnishing and Delivery of VX-456 ® for a period of 2 years

**VENDOR:** Evoqua Water Technologies, LLC

**AMOUNT:** \$1.173 per pound, approximately 2,500 gallons per delivery

**ACCOUNT NO.:** 5000/6350

Date: April 19, 2022

  
\_\_\_\_\_  
James Rotundo, Certifying Finance Officer



**RESOLUTION**

**No. 52-2022**

**Date: April 19, 2022**

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**QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ENGINEERING SERVICES FOR  
THE EVALUATION OF THE TREATMENT PLANT AERATION SYSTEM**

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**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

**CONSULTING ENGINEERING SERVICES  
EVALUATION OF THE TREATMENT PLANT AERATION SYSTEM**

**WHEREAS**, the Authority issued a Request for Qualifications for such position and notice thereof was published on March 9, 2022; and

**WHEREAS**, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of March 24, 2022 from the following Individuals/Firms:

- CME Associates – Parlin, NJ
- Hazen & Sawyer – Iselin, NJ

**WHEREAS**, the Authority convened to evaluate the Request for Qualifications; and

**WHEREAS**, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

**WHEREAS**, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

**WHEREAS**, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority’s objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

**WHEREAS**, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 52-2022

Date: April 19, 2022

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ENGINEERING SERVICES FOR THE EVALUATION OF THE TREATMENT PLANT AERATION SYSTEM

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

- 1. The Authority hereby designates the following individuals/firms as qualified to provide Consulting Engineering Services to the Authority for the evaluation of the Treatment Plant Aeration System:
- CME Associates – Parlin, NJ
- Hazen & Sawyer – Iselin, NJ
2. This Resolution shall take effect immediately upon adoption.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

SECRETARY

CHAIRMAN

Recorded Vote:

Table with 8 columns (Bonagura, Jordan, Kelaher, Lo Iacono, Ortega, Plumley, Kasparian) and 8 rows (Offered, Seconded, Aye, Nay, Absent, Abstain, Recuse).

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 54-2022**

**Date: April 19, 2022**

---

**RESOLUTION AUTHORIZING THE PURCHASE OF LABORATORY FURNITURE FOR THE INTERIOR ALTERATIONS PROJECT OF THE SERVICE BUILDING AT THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY FACILITY**

**WHEREAS**, the operation and maintenance of an effective and efficient wastewater treatment system is the responsibility of the Northwest Bergen County Utilities Authority (the "Authority") on behalf of its member communities and is essential to ensuring the health, safety and welfare of member communities who depend on such a system; and

**WHEREAS**, said provision of goods or services for the support or maintenance of proprietary equipment is exempt from public bidding by N.J.S.A. 40A:11-5(1)(i); and

**WHEREAS**, the Authority provides these essential services within the Authority's sewer district which is comprised of twelve (12) municipalities; and

**WHEREAS**, in association with the Authority's interior alterations to the Service Building project the Authority has the need to procure equipment for its laboratory in the facility; and

**WHEREAS**, Longo Associates with offices located at 100 Hilltop Road, Ramsey, New Jersey 07446 has agreed to provide the necessary laboratory cabinetry, countertops, and Fume Hoods pursuant to the provision of Labscape Laboratory Furniture Drawings A-1.1 to A-1.4 dated March 11, 2021, and the Educational Services Commission of New Jersey ("ESCNJ") Co-Operative Pricing Systems No. 65MCECCPS at the wastewater treatment plant; and

**WHEREAS**, said design and assembly services are unique and proprietary and as such are recognized as "specialized" as defined in N.J.S.A. 40:11-2(39) and N.J.A.C. §5:34-91 as same may be only provided by a single vendor who is capable of meeting the Authority's needs; and

**WHEREAS**, Longo Associates has submitted a proposal dated March 4, 2022, to the Authority to provide metal laboratory cabinetry, epoxy resin counter tops and fume hoods at the facility; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

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RESOLUTION

No. 54-2022

Date: April 19, 2022

---

**RESOLUTION AUTHORIZING THE PURCHASE OF LABORATORY FURNITURE FOR THE INTERIOR ALTERATIONS PROJECT OF THE SERVICE BUILDING AT THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY FACILITY**

**WHEREAS**, the cost to perform this work as set forth in Longo Associate's proposal is the sum \$313,543.97 with optional additional services should the Authority deem necessary; and

**WHEREAS**, the Authority's Certifying Finance Officer has certified that sufficient funds are available for said contract as evidenced by the Certification of Funds attached; and

**NOW THEREFORE, BE IT RESOLVED** by the Commissioners of the Northwest Bergen County Utility Authority that the cost quoted by Longo Associates is deemed to be satisfactory; and

**BE IT FURTHER RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority that the issuance of a Purchase Order in the sum of \$313,543.97 to Longo Associates is hereby approved, ratified, and confirmed, and payment of said sum to Longo Associates, in accordance with the payment schedule set forth in the proposal is hereby authorized and directed.

1. Longo Associates shall be and is hereby appointed to provide metal laboratory cabinetry, epoxy resin counter tops and fume, pursuant to and consistent with the terms of the proposal submitted by Longo Associates to the Authority, for an amount not to exceed the sum of \$313,543.97 without further action by the Authority.

2. The Chairman, Vice Chairman or Executive Director shall be and is hereby authorized to execute a proposal, similar in form and substance to the proposal on file at the Authority, by and between the Authority and Longo Associates memorializing the scope of services and hourly billing rates to be paid for such services as is acceptable to the Authority, as evidenced by the Executive Director's signature thereon.

3. The Executive Director of the Authority is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the attached Agreement; and

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 54-2022**

**Date: April 19, 2022**

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**RESOLUTION AUTHORIZING THE PURCHASE OF LABORATORY FURNITURE  
FOR THE INTERIOR ALTERATIONS PROJECT OF THE SERVICE BUILDING AT  
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY FACILITY**

4. A copy of this Resolution, the proposal retaining Longo Associates as provider to the Authority and the contract executed pursuant to this Resolution, shall be placed on file, and made available for public inspection in the Office of the Executive Director upon execution by Longo Associates and the Authority.

5. The formal action(s) of the Commissioners of Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately; and

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

**CONTRACT:** Furnishing of Laboratory Cabinetry, Countertops & Fume Hoods

**VENDOR:** Longo Associates, Inc.

**AMOUNT:** \$313,543.97

**ACCOUNT NO.:** 7000/6620

Date: April 19, 2022

  
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James Rotundo, Certifying Finance Officer

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 55-2022**

**Date: April 19, 2022**

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**RESOLUTION OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY ENGAGING S&P GLOBAL RATINGS TO ISSUE ITS BOND RATING IN CONNECTION WITH THE AUTHORITY ISSUANCE, SALE AND DELIVERY OF UTILITY SYSTEM SUBORDINATED REVENUE BONDS, SERIES 2022 TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY, RESPECTIVELY, AND AUTHORIZING OFFICERS OF THE AUTHORITY TO TAKE ALL OTHER ACTION NECESSARY, ADVISABLE OR INCIDENTAL THERETO**

**Adopted: April 19, 2022**

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) is a body politic and corporate of the State of New Jersey, presently existing under the Municipal and County Utilities Law, constituting Chapter 183 of the Laws of 1957 of New Jersey (*N.J.S.A. 40:14B-1, et seq.*), as amended and supplemented (the “Act”) to provide sewage collection and disposal services and water sanitation services to residents of the district served by the Authority; and

WHEREAS, the Authority entered into a Trust Indenture, dated as of November 1, 2010, between the Authority and The Bank of New York Mellon (the “Trust Indenture”), which Trust Indenture provides for the issuance from time to time by the Authority of its revenue bonds to finance the costs of improvements and expansions to the System (as defined in the Trust Indenture); and

WHEREAS, pursuant to the “Resolution Authorizing the Issuance of Project Notes of the Northwest Bergen County Utilities Authority in Connection with The Construction Financing Loan Program of the New Jersey Environmental Infrastructure Bank” which was duly adopted by the Authority on April 17, 2018, the Authority had determined to finance various sewer improvements, through the issuance of its project notes issued on February 13, 2019, including (a) improvements to the Authority’s wastewater pump stations, including Midland Park Pump Station, Ho-Ho-Kus Pump Station, Darlington Pump Station and Goffle Road Pump Station (S340700-15), (b) improvements at the wastewater treatment plant facility located in Waldwick, New Jersey (S340700-16) and (c) improvements to the Authority’s gravity interceptor piping system and manholes (S340700-18 and S340700-19) (the “Project”); and

WHEREAS, the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the “State”) has made funds available to local governmental

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 55-2022**

**Date: April 19, 2022**

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entities, including the Authority, for the construction and rehabilitation of new and existing sewage conveyance and treatment systems pursuant to the New Jersey Infrastructure Bank Act, Chapter 334 of the Laws of 1985 of the State of New Jersey (the “I-Bank Act”) and pursuant to the Wastewater Treatment Bond Act, Chapter 329 of the Laws of 1985 of the State of New Jersey (“Fund Act”); and

WHEREAS, after reviewing the economic feasibility of such loan program, the Authority desires to permanently finance a portion of the costs of the Project, specifically improvements to the Authority’s wastewater pump stations, including Midland Park Pump Station, Ho-Ho-Kus Pump Station, Darlington Pump Station and Goffle Road Pump Station (S340700-15) (the “2022 Project”) through the procurement of loans available from the New Jersey Infrastructure Bank (the “I-Bank”) established pursuant to the I-Bank Act and from the State pursuant to the Fund Act; and

WHEREAS, in order to obtain such loans from the I-Bank and the State, the Authority is required to enter into a loan agreement with each of the I-Bank (the “2022 I-Bank Loan Agreement”) and the State (“2022 State Loan Agreement”) and to issue its bonds to the I-Bank and the State to evidence its obligation to repay each respective loan as provided in each such loan agreement; and

WHEREAS, the Authority desires to authorize (i) the issuance, sale and delivery of its Utility System Subordinated Revenue Bonds, Series 2022-A, in an aggregate principal amount not to exceed \$1,900,000 (unless a higher amount is required by the I-Bank but in no event shall the 2022 Bonds in the aggregate exceed \$7,318,635) (the “Series 2022-A Bonds”) to the I-Bank in order to evidence its obligation to repay the loan made to the Authority by the I-Bank to finance the 2022 Project, (ii) the issuance, sale and delivery of its Utility System Subordinated Revenue Bonds, Series 2022-B, in an aggregate principal amount not to exceed \$5,418,635 (unless a higher amount is required by the State but in no event shall the 2022 Bonds in the aggregate exceed \$7,318,635) (the “Series 2022-B Bonds”) to the State in order to evidence its obligation to repay the loan made to the Authority by the State to finance the 2022 Project, and (iii) certain Authority officers to do all things necessary or desirable to carry out the transactions contemplated by this Resolution; and

WHEREAS, the Authority desires hereby to authorize the issuance of 2022 Bonds in accordance with the provisions of the Act and the Trust Indenture to finance costs of the 2022 Project and certain other costs related thereto from the I-Bank and the Fund, and to take all necessary and appropriate actions in connection therewith, including obtaining a rating from S&P Global Ratings which is required by the I-Bank in order to issue the 2022 Bonds.



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 55-2022**

**Date: April 19, 2022**

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NOW, THEREFORE, BE IT RESOLVED BY THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY, as follows:

SECTION 1. Acquisition of Bond Rating from S&P Global Ratings. The Chairman, the Vice-Chairman or Executive Director of the Authority is hereby authorized and directed to engage S&P Global Ratings in order to obtain a bond rating on the 2022 Bonds and to execute an engagement letter in order to effectuate the same.

SECTION 2. Estimated Cost of the Bond Rating. The estimated cost to obtain such bond rating is \$20,000.

SECTION 3. Prior Resolutions. All prior resolutions of the Authority or portions thereof inconsistent herewith are hereby repealed.

SECTION 4. Incidental Action. The Chairman, Vice-Chairman, Secretary, Treasurer, Executive Director and all other proper officers of the Authority are hereby authorized and directed to execute and deliver such other documents or instruments and to take such other action as may be necessary or appropriate in order to obtain such bond rating, all in accordance with the provisions of this Resolution.

SECTION 5. Effective Date. This Resolution shall take effect immediately upon its adoption.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 55-2022**

**Date: April 19, 2022**

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I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on April 19, 2022.

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SECRETARY

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CHAIRMAN

Recorded Vote:

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

**CONTRACT:**      Bond Rating Services

**VENDOR:**        S&P Global Ratings

**AMOUNT:**        \$20,000

**ACCOUNT NO.:**   2100/4040

Date: April 19, 2022

  
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James Rotundo, Certifying Finance Officer

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**MOTION**

**No. 22-01**

**Date: April 19, 2022**

Motion to approve all present Commissioners for attendance to the National Association of Clean Water Agencies - The National Water Policy Fly-In on April 27, 2022 Washington, DC.

	Bonagura	Jordan	Kelahr	Lo Iacono	Ortega	Plumley	Kasparian
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							